

Summary of Proposed Changes to the Edgewood Admissions and Continued Occupancy Policy
Effective January 1, 2022

VI. Application Process

Phase II 1. AMHA will notify the family by first class mail or electronically when it is selected preliminary waiting list to complete the Full Application. The notice will inform the family of the following:

I. Making Unit Offers to Applicants

1. As soon as a unit becomes available for occupancy, Management will identify the screened and approved Applicant Household that is highest on the Waiting List for a unit of such size, and will attempt to communicate the offer to the Applicant Household by phone or, by letter or electronically. All offers will be documented.

3. The Applicant Household must indicate acceptance or rejection of the available unit within twenty-four hours after Management notifies the household of the offer by phone, electronically, or five (5) days after Management mails the offer letter, whichever is shorter.

5. If an applicant refuses an offer of a unit and states that the reason for refusal is lack of interest in the area or development, the applicant will be removed from the waiting list for the development. AMHA will send a letter by first class mail or electronically to the applicant confirming withdrawal from the waiting list

IX. Conditions for Continued Occupancy

D.

1. In between regular re-examinations, Management may need to perform interim re-examinations of a Household occupying a Public Housing and A resident that is receiving the benefits of the EID are to go to the 50% phase in period, have an increase in income while in the 50% phase in period or have completed their EID by either having used all 12 months at 100% and all 12 months at 50% or have used up the 48 months allotted for the EID benefits.