

Housing Choice Voucher Program

The Summit

REMINDER: EFFECTIVE JANUARY 1, 2018, CARBON MONOXIDE DETECTORS ARE MANDATORY IN ALL UNITS WHERE THERE IS A GAS APPLIANCE INSIDE THE RESIDENCE OR AN ATTACHED GARAGE.

UPON INSPECTION, FAILURE TO HAVE A CO2 DETECTOR OUTSIDE THE SLEEPING AREAS WILL RESULT IN A 24 HOUR FAIL.

FOR MORE INFORMATION, PLEASE CALL KATHY PATTON AT 330-376-9366.

- **The HCVP, HQS Division strongly encourages all Property Owners to inspect their units prior to an inspection. By conducting these inspections, a Property Owner will be aware of items that may need to be repaired and also allows the Property Owner to maintain some basic upkeep that all properties require. You can find our HQS Inspection List on the landlord portal as well as the AMHA website.**

We appreciate your participation in the Housing Choice Voucher Program and welcome any questions concerning our program.



Akron Metropolitan Housing Authority

Mission Statement

The Akron Metropolitan Housing Authority is a developer of people, property, and community providing quality housing options and investing in partnerships to enhance opportunities for eligible individuals and families.

AMHA offices will be closed:

Monday, February 19th

Friday, March 30th

Monday, May 28th

Wednesday, July 4th

Upcoming Important Dates

Quarterly Landlord Meetings

March 12th

June 11th

September 10th

December 10th

Quarterly meetings start promptly at 11:30 am and run until approximately 1:00 pm

Annual Landlord Meeting

October 15th 11:00 – 1:00

Landlord meetings will be held at 100 W. Cedar St, Akron, OH 44307. Please contact Kathy Patton at 330-376-9366 to schedule.

Substantive Administrative Plan Changes effective January 1, 2018

The following Emergency Repair lists reflect changes in UPCS-V and HOTMA Inspection Guidelines

24 Hour Inspections are conducted for any of the following reasons:

LIFE THREATENING

- a. Gas (natural or liquid petroleum) leak or fumes.
- b. Electrical problem which could result in shock or fire.
- c. Building lacks an alternate means of exit in case of fire.
- d. Lack of at least one functional smoke detector on each floor level of the unit.
- e. Gas/oil fired water heater/HVAC with missing or misaligned chimney.
- f. Inoperable or missing carbon monoxide detector where required.
- g. Deteriorated paint as defined by 24CFR 34.110 in a unit built before 1978 that is to be occupied by a family with a child under 6 years of age; This is a life-threatening condition only for the purpose of a condition that would prevent a family from moving into the unit.
- h. Fire Extinguishers – where required.

EMERGENCY

- a. Lack of security.
- b. Utilities not in service (such as Electricity, Gas (LP/Natural), Water or Oil).
- c. No running hot water.
- d. A condition exists where the building, or a component of the building is in imminent danger of potential collapse.
- e. Absence of at least one functioning sink and toilet in unit.
- f. No heat when outside temperature is below 40 degrees Fahrenheit and temperature inside unit is below 60 degrees Fahrenheit.
- g. Presence of a non-working air conditioner or lack of adequate ventilation when the outside temperature has reached above 90 degrees Fahrenheit, for units that house seniors and /or persons with disabilities.
- h. Major plumbing leaks or flooding, open sewage.
- i. No working refrigerator.
- j. No working stove/oven or other method of heating/preparing food.

For Emergency reasons, the PHA may give a short extension (not more than 3 business days) whenever the responsible party cannot be immediately notified or it is impossible to complete Emergency repairs within a 24 hour period. No extensions can be given for Life Threatening repairs.

2018 Housing Assistance Payment Information

Please note the following for 2018:

- February and November will not have mid-month check runs.
- The cutoff date for submission of bank account information and/or ownership changes is the 15th of each month.

The following is the 2018 payment cutoff schedule. Contracts submitted after the following dates and times will not receive payment until the following mid-month or end of month.

	Mid-month cutoff 12:00 PM	End of month cutoff 2:00 PM
January	<i>1/10/18</i>	<i>1/24/18</i>
February	<i>No mid-month</i>	<i>2/21/18</i>
March	<i>3/12/18</i>	<i>3/23/18</i>
April	<i>4/11/18</i>	<i>4/23/18</i>
May	<i>5/10/18</i>	<i>5/23/18</i>
June	<i>6/12/18</i>	<i>6/22/18</i>
July	<i>7/11/18</i>	<i>7/24/18</i>
August	<i>8/10/18</i>	<i>8/24/18</i>
September	<i>9/12/18</i>	<i>9/21/18</i>
October	<i>10/10/18</i>	<i>10/24/18</i>
November	<i>No mid-month</i>	<i>11/21/18</i>
December	<i>12/12/18</i>	<i>12/20/18</i>

Contacts:

Name	Position	Caseload Assigned	Phone Number	E-mail Address
Shary Page	Manager		330-376-9453	spage@akronhousing.org
Contract and Leasing				
Christyne Mullins	Contract Supervisor		330-376-9458	cmullins@akronhousing.org
Robin Boso	Cert Specialist II	A-F	330-376-9465	rboso@akronhousing.org
Shela Oberlin	Cert Specialist II	G-N	330-376-9941	soberlin@akronhousing.org
Kyra Brown	Cert Specialist II	O-Z	330-376-9784	kbrown@akronhousing.org
Continued Assistance				
Michelle Balentine	Continued Assistance Supervisor		330-376-853	mbalentine@akronhousing.org
Ericka Lessears	Cert Specialist I	A-B	330-376-9420	ellessears@akronhousing.org
Melissa Haskins	Cert Specialist I	C-DEF, Portability Clients	330-376-9365	mhaskins@akronhousing.org
Stefan King	Cert Specialist I	DEG-GR	330-376-9940	sking@akronhousing.org
Sydney Ronca	Cert Specialist I	GS-JOK	330-376-9389	sronca@akronhousing.org
Open	Cert Specialist I	JOL-Miles	330-376-9675	@akronhousing.org
Jon Bott	Cert Specialist I	Milet-Morg, Shelter Plus, VASH, Emancipated Youth, Project Based, MOD, Homeownership	330-376-7085	jbott@akronhousing.org
LaQuinta Sojourner	Cert Specialist I	Mohr-Rob	330-376-9443	lsojourner@akronhousing.org
Sherry Sutton	Cert Specialist I	Roc-Thoma	330-376-9404	ssutton@akronhousing.org
Jenny Wilson	Cert Specialist I	Thomb-Z	330-376-9237	jwilson@akronhousing.org
HQS				
Kathy Patton	HQS Supervisor		330-376-9366	kpatton@akronhousing.org
Troy Sutton	Scheduler		330-376-9353	tsutton@akronhousing.org
Open	Scheduler		330-376-7026	@akronhousing.org
Amy Polk	Inspector		330-376-9401	apolk@akronhousing.org
Tom Baugher	Inspector		330-376-9373	tbaugher@akronhousing.org
Ray Trillet	Inspector		330-376-9368	rtrillet@akronhousing.org
Account Specialist				
Elizabeth Kask	Account Specialist		330-376-7045	ekask@akronhousing.org
Secretary				
Rita Phillips	Secretary		330-376-9405	rphillips@akronhousing.org

